

## BISHOP'S COMMITTEE MEETING MINUTES

St. Thomas of Canterbury Episcopal Church  
Temecula, California  
October 15, 2007

### ATTENDANCE:

**PRESENT:** Father Robert, Dalton Menhall, Bob Dudley, Martha Dudley, Donna Happ, Joan Wanner, Patty Macias, Peter Mandery and Clerk, Judy Pellam

**ABSENT:** Ashley Lemons and Treasurer, Jack Rees

1. **CALL TO ORDER:** The meeting was called to order at 6:05 pm.
2. **OFFICE FOR A CHURCH MEETING.**
3. **APPROVAL OF MINUTES OF SEPTEMBER MEETING:** Approved.
4. **VICAR'S REPORT:**
  - a. **Clergy Fresh Start:** was held at St. Thomas on September 25<sup>th</sup>. It is a one-year program. Father Robert enjoyed meeting everyone.
  - b. **Clergy Conference:** was held October 7<sup>th</sup> through the 9<sup>th</sup>. Went very well and the Bishop was in good spirits after the Louisiana meeting.
  - c. **Bishop's Town Hall Meeting:** will be held November 6<sup>th</sup> at 7:00 pm.
  - d. **Church Building Update:** Patty Macias moved to go into executive session, Donna seconded and motion carried. Bob moved to end the executive session, Patty seconded and the motion carried.
5. **SENIOR WARDEN'S REPORT:** An E-mail has been sent out concerning the Mutual Ministry Review which will be held On November 3<sup>rd</sup>. Will use Model I for first year of ministry. Dalton urged all to come prepared. Results of the church luncheon questionnaires will be available.
6. **TREASURER'S REPORTS:** Jack Rees (absent)
  - a. **Church:** discussed church income and noted that expenses are holding their own.
  - b. **Preschool:** Enrollment is not up where it should be. Have placed an ad in the Pennysaver again and may try ads for both church and preschool in the Camp Pendleton newspaper – Martha will check out. So far best success has come from word of mouth, personal referrals, and banner.
  - c. **Thrift Shop:** September figures are on a par with September of 2006.
  - d. Dalton moved to accept the reports for audit, Martha seconded and the motion carried.

## **7. BISHOP'S COMMITTEE MEMBER REPORTS:**

### **a. Parish Life: Fellowship – Patty Macias**

- Bike trip was rained out.
- Youth group function planned for October 21<sup>st</sup> – need 10 to participate.
- Have had Christmas float meeting – will do living Nativity and will have plan of what it is going to look like. Will use Thrift Shop truck towing a 14' trailer. Liability waivers will need to be filled out by all participants.
- Catalina trip is still planned for October 27<sup>th</sup> - so far 6 have signed up.
- Discussed the supper club.

### **b. Parish Life: Worship - Father Robert**

- Liturgy planning group and Chalice Bearers have met.
- OSL meetings will be held the first Wednesday of each month after the 5:30 service.
- Blessing Of The Animals service was wonderful and will become an annual event.
- First instructed Eucharist has been held.

### **c. Parish Life: Pastoral Care – Joan Wanner**

- Stephen Ministry is doing well and has monthly meetings.
- Order of St. Luke is doing alright.
- Daughters Of The King is not doing well.
- We have 5 LEM's and they would like to have someone accompany them on their calls.
- Prayers And Squares is doing well, Glen Gorman is helping out and Bonnie Hallet is teaching.
- Mealtime Ministries is ready to help when needed.
- Parish Needs Ministry meets weekly.
- Hospitality on same schedule.
- Jim Melendez will be gone on October 21<sup>st</sup> and Martha is the VPOD.

### **d. SAINT THOMAS THRIFT SHOP – Donna Happ**

- Michelle's Place is a new outreach for the Thrift Shop.
- Have placed ad in Murrieta high school's booster book.
- Now have VCR recorder to back up camera, which covers the whole shop.
- Shop has surpassed their projections, which all are happy about.
- Have given \$1,000. to Camp Stevens to help with fire damage.
- Donna asked Patty to get together with Bill and Kristi about using the truck for the parade.
- Donna has talked with new counselor at Rancho Vista High School regarding scholarships.

- e. **SAINT THOMAS EPISCOPAL PRESCHOOL** – Bob Dudley
  - In process of interviewing a candidate to take Michelle's place as preschool director. Have one very promising individual with good experience.
- f. **CHRISTIAN FORMATION** – Peter Mandery
  - Kathy Foxen held meeting of Sunday School teachers two weeks ago. Lots of positive feedback and classes are growing.
  - Christian Education meeting had 7 attending.
- g. **ADMINISTRATION: FINANCE** – Jack Rees (absent)
  - Church audit is continuing and when finished, Thrift Shop audit will begin.
  - 2008 Proposed Church Budget – discussed pledge and plate figures. We are asking for \$115,000. as subsidy from the Diocese. Expenses have increased in some areas but are down in others. Our Mission Share will be about 13% of NDI. There will be a \$5,000. increase for Father Robert. Discussion was held. Donna moved to approve the proposed budget, Joan seconded and motion carried.
  - 2008 Proposed Preschool Budget – There will be a small increase in tuition in order to give the teachers a small raise. Discussion was held. Patty moved to accept the proposed budget, Martha seconded and motion carried.
  - Thrift Shop will have their budget ready in November.
- h. **ADMINISTRATION: COMMUNICATION/MULTI-MEDIA** - Martha Dudley
  - Will not be tinting Narthex windows as it is too expensive so bulleting boards will be completed soon.
- i. **ADMINISTRATION: PROPERTY** – Bob Dudley (no report)
- j. **ADMINISTRATION: OFFICE VOLUNTEERS** – Judy Pellam
  - Have put a request in the bulletin for office volunteers.
  - Have one new volunteer – Lew Wood.
- k. **OUTREACH:** - no coordinator
  - Father Robert is actively seeking someone to coordinate Outreach. Patty asked about Christmas or Thanksgiving programs and Father Robert said we would need someone to coordinate them and Patty could talk to Kathy Foxen and Laurie Pratt.
- l. **STEWARDSHIP: TIME, TALENT, TREASURE** – Ashley Lemons (absent)
  - Have 10 people on the task force. Bill Liesman and Tom

Trollan are co-chairmen. Will write letter concerning Stewardship which will go out the first of November. November 18<sup>th</sup> is ingathering Sunday and after that the 10 members of the task force will start calling those who don't have their pledge cards in.

--Being The Church Luncheon was very successful and the attendance was great. There were some problems with the acoustics and traffic congestion getting the food. Information acquired will be very valuable. Everyone enjoyed the fellowship

--Meadowview Clubhouse could be used for functions through Shirley Johnson and Father Robert will check it out for the Annual Meeting on January 27<sup>th</sup>.

**8. OTHER BUSINESS** – none.

**9. BENEDICTION**

**10. ADJOURN:** The meeting adjourned at 8:45 pm.

The next Bishop's Committee meeting is scheduled for November 19<sup>th</sup> at 6:00 pm in the church office.

Respectfully submitted

s/ Judy Pellam